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4. For your information we are attaching a chart of the total security violations from January 1962 through March 1963 for the Clandestine Services, (Tab A). A report of the types of security violations by each component for the same period is attached as (Tab B). The graph gives a pictured view of the rise and fall of security violations from month to month and compares the violations which occurred both in 1961 and 1962 (Tab C). Each component can compare their own violation record for the two years in (Tab D). Ns -

5. Each division and staff should instruct the Area Security Officers to review with the Office of Security the reasons found which have led to these security violations and to indoctrinate your personnel to be on guard against these hazards. The number of open safe violations might be reduced by instituting a late evening security check between offices involving those employees leaving late. No

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Mr. [REDACTED]

A review of the 1961 and 1962 violations revealed an increase rather than a reduction. The chart from Security for DD/P violations (Tab B) was incorrect but the figures have been corrected. I have the 1961 violations to the graph to give a visual comparison for the two years. In addition, I have prepared another chart (Tab D) so that each component may compare their record as to the types of violations committed for the same period. It appears there is no need to forward the monthly violation reports as the information is already found within (Tab A) and (Tab D).

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